



**June 25, 2019**

The Regular Meeting of the Alexandria Central School Board of Education, held in the Auditorium, was called to order at 7:17 p.m. by Board President, Jane Aikins.

Board Members Present: Andrea Adsit, Jane Aikins, Betty Compeau, Stephen Dreizler, Suzanne Hunter, Christine Lingenfelter and James VanCour.

Others Present: Christopher Clapper- Superintendent of Schools, Brianne Kirchoff- School District Business Leader, and Kylie Morgia- Pre K-12 Principal.

The Pledge of Allegiance was recited.

**Presentations:**

**-June Students of the Month Recognition**

**-Elementary** - Ella Porter **-Secondary** - Hannah Weller

**-Senior Trip Review**

A slide show was presented showing the class of 2019 senior trip to Florida. Members of the class thanked the Board of Education for allowing them the opportunity to go.

**-Odyssey of the Mind Worlds Review**

Members of the OM Team and Advisor, Teresa Lowe, presented pictures of their recent competition in Lansing, Michigan for World Finals. They also thanked the Board and Community for their support.

**-Rtl Update**

Kylie Morgia, Principal, and Teresa Lowe, Rtl Coordinator, presented an outline of the Rtl program and data comparing the fall and spring testing results of math and reading for grades 1-4.

**-NYSSBA Area 5 Director Information**

Stephen Dreizler addressed the other members of the Board of Education and informed them that William Miller is seeking their support in being the Area 5 Director for NYSSBA.

Presentations:

-June Students of the Month: Ella Porter and Hannah Weller

-Senior Trip Review

-Odyssey of the Mind Worlds Review

-Rtl Update

-NYSSBA Area 5 Director Information

**Approval of Cheerleading Club**

Motion by Adsit, seconded by Lingenfelter, that on the recommendation of the Superintendent, to approve the formation of the Alexandria Central Cheerleading Club for the 2019-2020 school year, and to appoint Melissa Briere as volunteer advisor of this club. This will be a one year term approval and appointment, with no cost incurred by the district.

7 yes 0 no Motion Carried

**Executive Session**

Motion by Dreizler, seconded by VanCour, to go into executive session for personnel matters. Time: 8:00 p.m.

7 yes 0 no Motion Carried

Motion by Hunter, seconded by Compeau, to come out of executive session and reconvene into regular meeting. Time: 8:40 p.m.

7 yes 0 no Motion Carried

**Consent Agenda**

**-Minutes**

- Minutes of the May 21, 2019 Regular Board Meeting
- Minutes of the June 6, 2019 Policy Committee Meeting
- Minutes of the June 6, 2019 Transportation Committee Meeting
- Minutes of the June 12, 2019 Athletic Committee Meeting
- Minutes of the June 12, 2019 Building & Grounds Committee Meeting
- Minutes of the June 20, 2019 Athletic Committee Meeting

**-May 2019 Fiscal Reports & Warrants:**

- Financial Report
- Activity Account Report
- Lunch Fund Report
- Treasurer’s Report
- Warrants
- Internal Auditor Reports

**-CSE/504 Placements (No CPSE this month)**

Whereas the Board of Education received the information and recommendations for CSE, and 504 placements for the next 12 months from the committee on Special Education as reported on 6/25/2019. This report is on file with Pamela Monica, Chairperson of the Committee on Special Education.

Motion by Hunter, seconded by Dreizler, that the Board of Education approve the above Consent Agenda items as presented.

7 yes 0 no Motion Carried

Approval of Cheerleading Club
Executive Session
Consent Agenda:
-Approval of Minutes
-May 2019 Fiscal Reports & Warrants
-CSE/504 Placements

## Bus Bond Resolution

Motion by VanCour, seconded by Compeau, that on the recommendation of the Superintendent, to adopt the following resolution authorizing the issuance and sale of the serial bonds or notes in anticipation of such bonds in the aggregate principal amount of \$250,000 for the purchase to two (2) passenger vehicles.

### RECITAL

**WHEREAS**, the Alexandria Central School District (the "District"), as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations") reviewed the impact of the purchase and finance of student transport vehicles (the "Vehicles"), and determined by resolution adopted March 14, 2019 that such action constitutes a "Type II Action" under the Regulations and is not subject to review under SEQRA; and

**WHEREAS**, the qualified voters of the District, at the Annual District meeting duly called and held on May 21, 2019 did vote and adopt a proposition authorizing the purchase and finance of the Vehicles, including necessary furnishings, fixtures and equipment and all other costs incidental thereto, and the expenditure of a total sum not to exceed \$250,000, which is estimated to be the total maximum cost thereof, and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District, in the principal amount not to exceed \$250,000, shall be issued; and

**NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE DISTRICT**, (by favorable vote of not less than two thirds of all the members of said Board of Education) AS FOLLOWS:

**Section 1.** The District is hereby authorized to purchase the Vehicles together with such furnishings, equipment, machinery and apparatus as may be required for the purposes for which the Vehicles are to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$250,000, and said amount is hereby appropriated therefor. The estimated total cost of said specific objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof, is \$250,000 and the plan of financing includes the issuance of serial bonds in the aggregate principal amount not to exceed \$250,000 to finance said appropriation and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source.

**Section 2.** Bonds and bond anticipation notes (including the renewal of any bond anticipation notes) of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the "Local Finance Law";), in a principal amount not to exceed \$250,000 to finance said appropriation for the student transport vehicles.

**Section 3.** The following additional matters are hereby determined and declared with regard to the purchase and financing of the student transport vehicles:

- (a) Under the Local Finance Law, the period of probable usefulness of the student transport vehicles is five (5) years;
- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution;
- (c) The proposed maturity of the bonds authorized by this resolution will not exceed five(5) years.

**Section 4.** The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

(Cont.)

## Bus Bond Resolution (Cont.)

**Section 5.** Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year. The bonds may be issued such that annual installments of principal and interest are substantially level, as provided by Law.

**Section 6.** The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

**Section 7.** The power to issue and sell the bonds and any notes issued in anticipation thereof (including any renewal notes), including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The obligations shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

**Section 8.** Trespasz & Marquardt, LLP is appointed bond counsel to the District.

**Section 9.** This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication. The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Jane Aikins (President)	Voting Yes
Suzanne Hunter (Vice President)	Voting Yes
Andrea Adsit	Voting Yes
Betty Compeau	Voting Yes
Stephen Dreizler	Voting Yes
Christine Lingenfelter	Voting Yes
James VanCour	Voting Yes

The resolution was declared adopted.

7 yes 0 no Motion Carried

### Reserve Accounts

Motion by Adsit, seconded by VanCour, that on the recommendation of the Superintendent, to approve the transfer of funds into the Capital Reserve account, in the amount of \$200,000.

7 yes 0 no Motion Carried

Motion by Adsit, seconded by Compeau, that on the recommendation of the Superintendent, to approve opening a TRS reserve account with NYCLASS, and to approve the transfer of funds into the TRS Reserve account in the amount of \$79,545.61.

7 yes 0 no Motion Carried

## Bus Bond Resolution (cont.)

### Reserve Accounts

-Transfer of funds into the Capital Reserve account

-Approve opening a TRS reserve account with NYCLASS and approve the transfer of funds into the TRS Reserve account

**Sale or Disposal of Obsolete Equipment/Miscellaneous Items**

Motion by Dreizler, seconded by Lingenfelter, that on the recommendation of the Superintendent, to sell or dispose of obsolete computer equipment as listed.  
7 yes 0 no Motion Carried

Motion by VanCour, seconded by Lingenfelter, that on the recommendation of the Superintendent, to accept the bid of \$12,200 from Auctions International for the 2012 John Deere 2032R compact tractor.  
7 yes 0 no Motion Carried

**Maternity Leave – Hayley Black**

Motion by Compeau, seconded by Dreizler, that on the recommendation of the Superintendent, to approve maternity leave for Hayley Black, per Article XI Maternity Leave of the Alexandria Central Faculty Association (ACFA) Agreement, effective on or about September 1, 2019. This leave is for twelve weeks with an anticipated return date on or about December 1, 2019.  
7 yes 0 no Motion Carried

**Retirements/Resignations**

Motion by VanCour, seconded by Hunter, that on the recommendation of the Superintendent, to approve the following resignations/retirements:

Name	Position	Effective Date
Jared Plantz	Resignation as Dean of Students and Athletic Coordinator	June 30, 2019
Kalin Merkley	Resignation as Physical Education Teacher	June 30, 2019
Renee Besaw	Resignation as Elementary Education Teacher	June 17, 2019
Douglas Shoulette	Retirement as Bus Driver	June 30, 2019
Lynn Shoulette	Retirement as Bus Aide	June 30, 2019

7 yes 0 no Motion Carried

**Appointments/Approvals**

Motion by Dreizler, seconded by Adsit, that on the recommendation of the Superintendent, to approve the following appointments:

(Cont.)

Sale or Disposal of Obsolete Equipment /Miscellaneous Items

Maternity Leave – Hayley Black

Retirements/Resignations

- Jared Plantz-Resignation as Dean of Students and Athletic Coordinator
- Kalin Merkley- Resignation as Physical Education Teacher
- Renee Besaw- Resignation as Elementary Education Teacher
- Douglas Shoulette- Retirement as Bus Driver
- Lynn Shoulette- Retirement as Bus Aide

Appointments/Approvals

**Appointments/Approvals (Con't)**

Name	Position	Annual Salary	Probationary or Tenure Track Appt.	Effective Date
Michael Kinnie	Elementary Education	\$42,500 for 2019-2020	1 Year Term Appointment (non-probationary and non-tenure track)	July 1, 2019 to June 30, 2020
Margaret Griffiths	Elementary Education	\$42,500 Annually	Tenure Track Appointment	September 1, 2019
Julie Henry	Special Education	\$42,500 Annually	Tenure Track Appointment	September 1, 2019
Chelsea Cota	Special Education	\$48,500 Annually	Tenure Track Appointment	September 1, 2019
Kurstyn Macaulay	Physical Education	\$42,500 Annually	Tenure Track Appointment	September 1, 2019
Lisa Tillman	Claims Auditor	Per agreement	Annual Reappointment	2018-2019 school year
Lucella Gionet	Mentor	Per agreement	1 Year Term Appointment	2018-2019 school year

7 yes 0 no Motion Carried

**Volunteer Approvals**

Motion by VanCour, seconded by Compeau, that on the recommendation of the Superintendent, to approve the following retroactively as Alexandria Central School Volunteers for the 2018-2019 school year, when requested by staff:

*Jordan Felicia, John Baker Jr. and Javier Jiminez.*

7 yes 0 no Motion Carried

**Salary Increases**

Motion by VanCour, seconded by Hunter, that on the recommendation of the Superintendent, to approve a salary increase of 3.25 percent for all Non-Contractual group members, for the 2019- 2020 school year.

7 yes 0 no Motion Carried

Motion by Adist, seconded by Hunter, that on the recommendation of the Board President, to approve a salary increase of 3.25 percent for Brianne Kirchoff, School District Business Leader, for the 2019-2020 school year.

7 yes 0 no Motion Carried

(Cont.)

**Appointments/Approvals (Cont.)**

- Michael Kinnie- Elementary Education
- Margaret Griffiths- Elementary Education
- Julie Henry- Special Education
- Chelsea Cota- Special Education
- Kurstyn Macaulay- Physical Education
- Lisa Tillman- Claims Auditor
- Lucella Gionet- Mentor

**Volunteer Approvals:**

- Jordan Felicia, John Baker Jr. and Javier Jiminez*

**Salary Increases**

**Salary Increases (Cont.)**

Motion by VanCour, seconded by Dreizler, that on the recommendation of the Board President, to approve a salary increase of 3.25 percent for Christopher Clapper, Superintendent of Schools, for the 2019-2020 school year.

7 yes 0 no Motion Carried

**Appointments and Stipends**

Motion by Hunter, seconded by Dreizler, that on the recommendation of the Superintendent, to approve the following appointments and stipends for the 2019- 2020 school year:

<u>Employee</u>	<u>Title</u>	<u>Stipend</u>
Darin Trickey	Night Supervisor	\$5557.00
Teresa Lowe	Co-Athletic Coordinator	\$4181.00
Diane Bush	Co-Athletic Coordinator	\$4181.00
Amber Hagan	Co-Assistant Athletic Coordinator	\$1612.00
Erin Monica	Co-Assistant Athletic Coordinator	\$2243.00
Alycia O'Connor	Decoration Coordinator	\$1549.00
Kevin Welsh	Summer Technology	\$4000.00

7 yes 0 no Motion Carried

**Reports by Ms. Brianne Kirchoff, School District Business Leader**

- External Audit Update and Health Insurance Audit information

**Administrative Reports by Mr. Christopher Clapper, Superintendent**

- Policy Audit Updates- Second Read
  - #7621 - Section 504 of the Rehabilitation Act of 1973 (Revised)
  - #7640 - Student IEP Development & Provisions (Revised)
  - #7641 - Transition Services (Revised)
  - #7650 - Identification & Register of Students with Disabilities (Revised)
  - #7660 - Parent Involvement for Students with Disabilities (Revised)
  - #7680 - Independent Educational Evaluations (Revised)
  - #7690 - Special Education Mediation (Revised)
  - #8130 - Equal Education Opportunity (Revised)
  - #8210 - Safety Conditions & Prevention Instruction (Revised)
  - #8211 - Prevention Instruction (To Delete)
  - #8230 - Guidance Program (To Delete)
  - #8270 - Instructional Technology (To Delete)
  - #8310 - Purposes of Instructional Materials (To Delete)
  - #8330 - Objection to Instructional Materials (Revised)
  - #8331 - Controversial Issues (To Delete)
  - #8340 - Instructional Materials (Revised)
  - #8360 - Religious Expression in the Instructional Program (Revised)
  - #6212 - Certification & Qualifications (Revised)

(Cont.)

Salary Increases (Cont.)

Appointments and Stipends

Reports by Ms. Brianne Kirchoff, School District Business Leader

Administrative Reports by Mr. Christopher Clapper, Superintendent

-Policy Audit Updates- Second Read

## Policy Audit Updates- Second Read (Cont.)

Motion by Dreizler, seconded by Hunter, that on the recommendation of the Superintendent, to approve the revisions of the above policies based on the recommendations given by the Erie 1 BOCES Policy Services, per the second read.

7 yes 0 no Motion Carried

- Policy Audit Updates- First Read

- #1630 - Voter Qualifications (Revised)
- #1640 - Absentee Ballots (Revised)
- #5740 - Bus Driver Qualifications (Revised)

- NYSSBA Board Awards
- Building & Ground Updates
- Conboy, McKay, Bachman & Kendall, LLP Retainer

## Public Participation

There was a session of public participation

## Upcoming Events and Meetings

- Wednesday, June 26, 2019: Senior Graduation Practice - 10:30 a.m.
- Wednesday, June 26, 2019: Senior BBQ - 12:00 p.m.
- Saturday, June 29, 2019: Graduation - 10:00 a.m.
- Tuesday, July 2, 2019: Organizational Meeting - 7:00 p.m.
- Tuesday, July 23, 2019: Regular Board Meeting - 7:00 p.m.

## Executive Session

Motion by Hunter, seconded by Adsit, to go into executive session for personnel matters. Time: 9:18 p.m.

7 yes 0 no Motion Carried

Motion by VanCour, seconded by Dreizler, to come out of executive session and reconvene into regular meeting. Time: 10:31 p.m.

7 yes 0 no Motion Carried

## Adjournment

Motion by Hunter, seconded by Lingenfelter, to adjourn. Meeting adjourned at 10:32 pm.

7 yes 0 no Motion Carried

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District Clerk

## Administrative Reports by Mr. Christopher Clapper, Superintendent (Cont.)

-Policy Audit Updates- Second Read(cont.)

-Policy Audit Updates- First Read

-NYSSBA Board Awards

-Building & Ground updates

-Conboy, McKay, Bachman & Kendall, LLP Retainer

## Public Participation

## Upcoming Events and Meetings

## Executive Session

## Adjournment